

## OA Foot Steps Virtual Intergroup Meeting

4/19/2020 3:00 PM EST

### ATTENDANCE:

**Members Present:** Zelly – Acting Chair, Jenn M – Acting Secretary (Facebook Non-Real Time), Alix (Sunday 3 PM), Alex A (Friday 5 AM), Kullan E (Tuesday 3 PM), Lisa G (Friday 3 PM), Meagan B (Thursday 5 PM), Rebecca A (Thursday 5 AM), Val B (Tuesday 11 AM), Sarah W (Tuesday 5 AM), Scott (Saturday 7 PM), Diana S, Claire F, Jasmine, Julie K, Paige L, Linda, Gabe

**Members Absent:** Avril – Acting Treasurer (Whatsapp Group)

*Cannot determine quorum as bylaws are not in place.*

*Kullan made motion to allow Diana to vote as not all meetings represented. Meagan seconded. None opposed.*

- **CALL TO ORDER**
  - Zelly opened the meeting at 3:00 PM EST
- **ROLL CALL**
  - See attendance above
- **OPENING READINGS**
  - Serenity Prayer – read by Zelly
  - Twelve Steps – read by Ellie G
  - Twelve Traditions – read by Kullan
  - Twelve Concepts – read by Paige
- **APPROVAL OF MINUTES – Last VIG Meeting 3/15/20**
  - Zelly made a motion to approve minutes
  - Jenn seconded
  - All in favor/None opposed
- **FINANCIAL REPORT-Current Accounts/Financial Status**
  - Budget at a Glance shared with group
    - Would like to donate 30% to Virtual Region, 40% to our Virtual Intergroup, 30% to World Service Office
    - Alix asked for clarification of donating to OA Virtual since we are our own VIG
    - Possibility of new cost to get approval to scree share literature at meetings
      - Kullan made motion to table discussion until next month
      - Alix seconded
      - All in favor/None opposed
- **PROJECT TRACKER UPDATES**
  - **MILESTONE CHIPS – Jenn & Avril**
    - 2 chips mailed; plenty of reserve
  - **OA FOOT STEPS WEBSITE – Alix**

- Continues to be a work in progress; on hold at the moment
  - **NEWCOMER PACKS – Val**
    - Val continuing to put together pack to send to newcomers
  - **MONTHLY STEP STUDY PREP – Alix**
    - Old group came to a halt due to copyright issues
    - New group has been formed with Alex A leading
      - Each member of new group will purchase their own literature
      - Open until end of April, then will be closed to new members
      - Kullan asked if ok to use Foot Steps room since not a registered meeting
        - Discussion ensued
        - Alix made motion to use Foot Steps room but to be moved to a breakout room if needed.
        - Diana seconded
        - None opposed
  - **SPONSOR LIST – Zelly**
    - Getting handful of requests daily
    - Added one name to list; 2 removed
    - Encourage people to add name to sponsor list
    - Will continue to send list with a message to join Whatsapp and attend meetings to look for sponsor
    - Diana asked if Virtual Region has a sponsor list that could be sent out as well
      - Zelly will look into/ask permission to send
      - Diana made a motion to include Virtual Region list if able
      - Kullan seconded
      - None opposed
    - Sarah suggested having “Are you interested in being a sponsor” meeting
      - 2<sup>nd</sup> Sunday in August Virtual Region Workshop: New Sponsor Training
      - Lisa & Sarah will host a sponsorship meeting once a month on Sundays
  - **MEETINGS – Paige**
    - Schedule continues to grow
    - Meetings need reps
    - Leadership Training Program – 5<sup>th</sup> Sunday of the month
    - Leaders are encouraged to register their own meetings on OA.org
  - **BYLAWS – Zelly**
    - Tabled until summer
    - Zelly has copy of bylaws from 12step4coes to use as guide
    - Kullan will take lead on bylaws committee to form this summer – Val and Diana to assist
- **OTHER AGENDA ITEMS**
  - **Second Whatsapp Non-Real Time Meeting**
    - Reaching capacity in 1<sup>st</sup> group
    - Discussion ensued
      - Against Traditions to ask people to leave
      - What are other groups doing who have reached capacity?

- Proposed an announcements group with no chatting
  - 2<sup>nd</sup> group would need to bring in admins from 1<sup>st</sup> group to get it up and going
- Alix made a motion to start 2<sup>nd</sup> group as a “flow group” that will need volunteers – Alix, Jenn, Paige, Val, Julie and Kullan volunteered as admins
- Jenn seconded
- None opposed
- Suggestion to look into Viber for larger capacity – can hold up to 1000 people
- **USE OF OA MATERIALS/ESH**
  - Lisa is looking into copyright issues
  - Kullan – ok to screen share AA Big Book
  - Alix – Can we pay a licensing fee to screen share books we have purchased?
  - Lisa will work with Paige and Alix to make sure meetings are following copyright laws
- **ZOOM ACCOUNT**
  - Discussion about adding 2<sup>nd</sup> account in the future
  - Host keys should only be given to leaders of registered meetings
  - What is the criteria to book the room?
    - Is it ok to use the Foot Steps Zoom account for non-OA meeting gatherings?
    - Discussion tabled to next VIG meeting due to time constraints
- **LISTING MEETINGS WITH SEVERAL TIME ZONES - Alix**
  - Current schedule does not allow for this
  - There is a link to convert times on website – Diana suggested making it easier to see
  - Alix suggests if someone has the skill to list meetings with multiple time zones to come forward to help
  - Suggested to continue making a meeting announcement within the hour of the meeting in Whatsapp group
  - Alix made a motion to table discussion about an Announcement Whatsapp Group until next month
    - Lisa seconded
    - All in favor/None opposed
- **VIRTUAL ASSEMBLY – Saturday, March 28<sup>th</sup> 9:00-12:00 EST**
  - Kullan gave brief update
- **MEETING LEADERSHIP TRAINING – Alix**
  - 2 trainings have been completed and several new meetings have been added to the schedule
  - 5<sup>th</sup> Sunday of the month for training – looking for another day/time to offer training
- **FOOTSTEPS BIRTHDAY – April 14<sup>th</sup>**
  - Had 3 meetings to celebrate
  - Great day for the Fellowship
- **WORLD SERVICE DELEGATE SELECTION**

- Need to select delegate at September VIG meeting
    - Abstinance/Service requirements
  - **OFFICE TERM LENGTH**
    - Kullan will put something official together for next month's VIG meeting
- **OTHER BUSINESS** – None
- **CHAIR FOR NEXT MEETING** – Zelly
  - Alix made motion for Zelly to be Acting Chair for next VIG Meeting
  - Kullan seconded
  - All in favor/None opposed
- **NEXT MEETING DATE: Sunday, May 17<sup>th</sup> – 3:00 PM EST**
- **CLOSING: OA PROMISE** – Zelly
  - Meeting adjourned at 4:50 PM EST