

## **OA Footsteps VIG**

### **Meeting Minutes, 20 December 2020**

Voting members present; 20 observer non-voter 7 (Zoom polling tool used for voting)

Protocols followed to open meeting (12 steps/traditions/Service Concepts, Agenda: past/present, etc.)

#### **Introduction**

Serenity Prayer

Chair read the Established Ground Rules

Approval of November Minutes - 1st Rick and 2nd Alix, 87% - yes, passed

Reviewed of Agenda - Vote in acting Treasurer for the month (elections will be in January again), Reports, Region Convention, Committee, 8 motions, discussions on service

Acting Treasurer Vote - Alix volunteered for treasurer, went to vote, 96% - yes, passed

#### **Reports and Committee Updates**

Treasurer / Finance Committee - Sandy C. from Finance Committee states must get a checking account instead of a Paypal pool. The committee is considering opening an account in Canada. Committee is recommending a one year prudent reserve is recommended, \$5200 USD / 6700 Canadian. The committee would like to take a vote on the prudent reserve today. Alix is helping with setting up an account in Canada. Uploaded the financial report to the VIG WhatsApp and also the chat for attendees to review. Opened for questions. Lisa requested balance - Kullen reported it as \$6030.53, there are some funds (exact amount not known) that have been donated to PayPal that Martin has so that money will be transferred to the current one. Some meetings need to update their link that they are sharing during meetings so the donations go to the correct account. Nikita wanted to make a comment that the prudent reserve should be \$100 and all the rest should be sent to WSO. Kate S asked about the events that are included in the budget. Sandy reported that the World Service Business Conference (1 representative for every 15 meetings on OA Footsteps) and 2 Regional Assemblies per year (1 representative for every 10 meetings on OA Footsteps can be sent) registration fees are figured into the budget. OA Footsteps has about 80 meetings total. The conference and assemblies are virtual currently so no airfare or hotels are needed at this time.

VR Convention - Claire M (VR Secretary and VR Co-Chair for Convention) and Karin H from the Virtual Region came to talk about the 02/20-02/21/2021 virtual convention. The 06/2020 convention had 36 workshops. They are encouraging participation and volunteering for the 2021 convention. They are going to have one webinar room holding 3000 people. Requirement for meeting speakers is 1 year abstinence and 3 year abstinence for keynote speakers. They need volunteers for hosts and co-hosts for the convention. They are also looking for volunteers for committees and subcommittees. Looking for people to do service. Q&A - Save the date flyer and registration flyer is available. They will have a website together soon and will share the information. If you want to do service for the convention just get ahold of Claire or Karin, they

will make their contact information available. Claire M +1516509-9926  
[oapipovirtual@gmail.com](mailto:oapipovirtual@gmail.com)

Meeting Inventory Committee - Ambrose reported on the Meeting Inventory Committee's goals. Updating OA.org meeting information to ensure that is current. They also updated the Teamup information to ensure everything is current. They have 7 committee members and have gathered information from the 70+ OA Footsteps meetings including registration number and contact information, special focus information. There are a few meetings that need to be removed from the calendar due to no longer meeting. They will put together a motion to have the inventory done once a year going forward.

No other committee reports at this time were offered when asked by the Chair.

### **Active Motions**

1. 12 Month Prudent Reserve / Updated Financial Policies - Chair read the Financial Policy as written and discussion occurred with the meeting reps. Discussion occurred about the expenses and opinions on the prudent reserve. Question asked - Why 12 months of a reserve? The committee is open to adjusting the amount but currently the intergroup is young and the donations are fluctuating, also all our needs are not known at this time, example disability accessibility. Zoom fees have been consulted with a Zoom representative and we currently have a very reasonable and best deal with Zoom that is possible. Being prudent with our reserve creates a sense of responsibility from the members to continue to donate for the needs of the group. No friendly amendments at this time - went to a vote as written, Poll launched, 90% passed as written.
2. 7th Tradition Location / Checking Account in Canada - Discussion occurred about the vulnerabilities with having a personal PayPal for each serving Treasurer and that it will be more consistent and safer to have a bank account rather than PayPal. We have a couple volunteers to assist with setting it up from Virtual Region to help us with stability. Judith was curious if there were any other options aside from a bank account. Kullen stated that a bank account seems to be the option right now. Ambrose acknowledged that meetings don't have to declare a location that they can be registered as a virtual location. Sandy stated that OA Footsteps wants to remain an international intergroup and that having the bank in Canada signifies this. Poll launched, +90% passes
3. To start an Info or Frontdesk Committee - An email to receive all emails instead of going to multiple persons/email accounts. All emails will be directed to [info@oafootsteps.com](mailto:info@oafootsteps.com) and responses to them will be in accordance to our traditions and concept of service. If needed they will be redirected accordingly as necessary, with appropriate scripts and info. Poll launched, +90% passes
4. Policies and Procedures Manual adoption - A motion to table the motion was made by Alix and the Committee denied the motion, stating that the P&P needed to come to a vote. The vote had been tabled last month according to the previous meeting minutes. Abstinence requirements discussion began. The current requirements are VIG Board 60 day abstinence requirement and VIG Representatives from meetings have no abstinence requirements. Rick made a friendly amendment to remove the abstinence requirement for voting Representatives

from meetings. Pros and Cons discussion. Rick stated that it is the meeting's choice, they are autonomous. Ambrose stated that 30 days is not that long and offers stability. Diana stated that the By-Laws will be updated to match the P&P. The intergroup level vote affects all the other meetings. Poll launched to accept as written, 90% passes the P&P including abstinence requirement 30 days for meeting reps to IG and 85% passes for 1 year for board members of IG.

Needed a motion to extend meeting by 15 minutes - passes

4. Website Development Approval construction of a new WordPress web platform utilizing the "OA Hope" template on our existing web hosting. Poll launched, 100% passes

5. Zoom removal policy language for the website - Discussion began but did not come to vote.

**Motion to close the meeting at 3:15 pm 75% to close**

Serenity Prayer

**Tabled the following for next month**

5. Zoom removal policy language for the website
6. Add SignUp Genius feature for meetings
7. New Meeting Suggested Requirement

**Discussion Items that were planned but not discussed**

1. Volunteers for Milestone chips
2. Canadian fellows interested in being signatories on the account  
World Service Business Conference in April 2021 - needing delegates