

**OA Foot Steps
Business Meeting
August 2021
15 August 2021 / 3PM EST**

AGENDA

Serenity Prayer - All
12 Steps - Karen W.
12 Traditions - Ruth

Establishing Ground Rules - Carrie - Chair

Voting Members 33
Non-Voting Members 7

Approval of Minutes (Did not bring to vote)

Review of Agenda

Reports - max 5 minutes each with max 5 minute Q & A

1. Treasurer - Alix - There is a correction to how money is distributed to WSO 30% and VR 70%, it was the opposite for a while. Alix corrected it for going forward. WSO \$755.20 USD, VR \$1,762.13 USD for July 31 2021.

2. Security - Renee - Shared link to WhatsApp chat for Security Issues. If there is a big security issue, the Security Team will disseminate the information in all the meetings if possible via the multiple channels available. Sept 12th Renee is offering a Security Training. She shared links to the Security Protocols.

3. Sponsorship - Leslie - We are beginning to plan a Sponsorship Style Series. It will be about 3 or 4 Sponsorship Workshops.

First one is planned for Oct 2nd at 2 pm EST and it will be "Sponsoring Using the Big Book." Speaker is Barbara A.

We are still looking for members for our committee.

Daily we are getting an average of 8 requests for sponsors and 1 sponsor volunteer per week.

4. Green Dot - Ann - Planning on changing the name of the group to Intergroup Rep Training. Here are the training dates coming up:

green dot workshops- August 21st 10am EST September 7th midnight EST

September 17th 6am EST Zoom ID 9718 262 1027 greendot@oafootsteps.com

5. ESH Newsletter - May - The newsletter has been published!!! Looking for feedback for the newsletter. Extra Special Thank you to ALL that submitted information for the newsletter. They are looking for service members.

Alix and Claire VR Secretary report - A possible motion to make the WSB meeting a hybrid. The motion has to be done by the intergroup and not from a fellow. We have until our November business meeting to get the motion together and approved and sent to WS. --- There seems to be consensus that a motion will be drawn up by November to be submitted by the integroup.

New Business

1. To allow the Treasurer to pay our Zoom, Teamup, Signup Genius and Castos (for podcasts) expenses annually rather than monthly.

- Note: Our account does not have a Visa Debit Card. The treasurer will pay out things annually with VIG funds, she may use her card and be reimbursed if necessary. Many pros were shared, no cons. **Approved 97%**

2. Create a budget for the Newsletter of \$200 annually.

- \$55 annually for a plug-in so fellows can submit their ESH submissions. Pros given, no cons. \$200 will be written into the budget but might not all be used. **Approved 100%**

3. Annual Elections for Officers

- officers will serve for one year, can serve 2 years and then take a year off. Elections on 3rd Sunday of December and new Officers start with January MTG, pros - will allow the officer to learn the position well and lines up with the standard with other intergroups, VR and Business conference and cons - holding elections in December due to possible lack of attendance due to holiday. Many Pros shared. Friendly amendment to the original motion to add the election month of December. **Approved 97%**

Discussion Items

Notice of Future Motion --

To add to the VIG Secretary's responsibilities in the OAF Policies & Procedures.

CURRENT WORDING

"c. Secretary

- i. During the Business Meetings the secretary shall:
 1. Admit people from the waiting room, if necessary;
 2. Rename people, if necessary;
 3. Take minutes.
- ii. Following Business Meetings:

1. A copy of the approved minutes shall be posted on the VIG website within ten (10) days of the Business Meetings.
- ii. Additionally Secretary shall:
 1. Serve as Archivist for all the OAFSVIG documents.
 2. Coordinate with the webteam/meetings@oafosteps.com to maintain a list of names/phone/email of all meeting hosts/leaders/IRs. a. The list is for internal use only to provide intergroup updates.
- iv. Responds to all correspondence, phone calls, and questions in a timely manner.”

SUGGESTED AMENDMENT

- ii. Following Business Meetings:
 1. A copy of the approved minutes shall be posted on the VIG website within ten (10) days of the Business Meetings.
 2. Should a vote to amend the Bylaws or Policy and Procedure manual be passed, the secretary shall forward a copy of the minutes to bylaws@oafosteps.com

Old Discussion Items

-Progress of the Exploratory Committee to hire a Special Worker (Webmaster).

Alix is stepping away and the webmaster position will need to be filled. A committee still needs to be created to hire or recruit someone for webmaster. Alix has put together the job descriptions for the roles. Darla, Kristen, Tonyia and Ruth are willing to be on the committee.

A link is available for the position for Webmaster:

<https://oafosteps.com/service-opportunities/webmaster/>

Motion to Close the Meeting - Sandra

Serenity Prayer