

**OAFS Business Meeting Agenda**  
**21 August 2022**  
**3:00-4:30PM EST/7:00-8:30PM UTC**  
**Held Via Zoom Platform**

**Call to Order**

- Chair Presiding
- All Board Members present- **Quorum Met**
- Serenity Prayer said
- 12 Steps
- 12 Traditions

**Establishing Ground Rules and Notes**

The Chair, waved the time allotted for Chair Notes. However, did review the following items:

- No eating or chewing gum on camera. Beverages permitted.
- The Vice Chair will be monitoring the chat and will bring any questions or points of order, or any other pertinent information to the Chair.
- The Chair reviewed the virtual meetings set up, and the zoom features that may be needed during the meeting.
- Agenda was reviewed.
- New Meeting Reps were welcomed.

**Approval of Minutes**

There was an objection on the floor to not approve the minutes. The reason stated is that there was no record or mention in the minutes of an item that was discussed at length at the previous VIG. A motion regarding the use of a Center Mic was still on the floor and had not been resolved, nor was stated in the minutes. The member stated due to those factors, the minutes should be defeated, should be reviewed and brought back to the VIG next month. The Chair and the Secretary will review the minutes and revise them for approval at the next VIG.

**Minutes not approved**

**Secretary Announcement**

The Secretary briefly reviewed a few changes regarding the minutes that would take place going forward.

**Committee Reports**

Please submit written reports to [vig@oafootsteps.com](mailto:vig@oafootsteps.com). We will post links in the chat box to all new committee reports. Please only make a verbal report if you have an update beyond your written report.

### **1. Sponsorship Committee**

The co-chair reported that in conjunction with the Virtual Region, they are putting on a workshop titled Our United Growth Through Sponsorship. It will be held on September 25, 2022 at 3:00-4:30 PM Eastern. The committee cochair asked if the reps could announce the workshop at their meetings. The flyer with more information is posted on OA Foot Steps events page and on the Virtual Region's homepage.

### **2. Literature Committee.**

The acting chair gave report. And they are asking for volunteers to serve on the literature committee. They are also asking for Seventh Tradition donations, that will help provide literature for members who might not be able to afford purchasing them. The committee will meet Monday, September 5, 2022 3:00PM Central Time. All are welcome and they also requested to please spread the word around to your meetings. The meeting details are on the calendar.

### **3. Language And Diversity Committee**

The chair gave report. The committee's first meeting will be held on September 11, 2022 at 2:00 PM Eastern. Currently there are two meetings being held in French, and one in Arabic. At the newest French meeting there were 27 fellows in attendance. They would love to see more meetings in foreign languages created on Foot Steps as it is a much needed resource. If anyone is interested in starting a new meeting in another language, please reach out to the chair for assistance [martine@oafootsteps.com](mailto:martine@oafootsteps.com)

### **Treasurer Report**

Treasurer reported that there were \$3455.97 CAD in Seventh Tradition donations made last month. An increase from last month. We had over 18,640 users that visited OA Foot Steps meetings last month which averages to about 600 users per day. The treasurer stated to keep in mind that each time a person goes to a meeting they are counted each time they visit. Those numbers may not reflect unique, individual users. The average users per day data totaled to approximately \$0.19 contribution per user. This month our prudent reserve calculations worked out that the cost per user was approximately \$0.17. These numbers are approximate only and only reflect the totals from the OA Foot Steps platforms and does not include any of the affiliated platforms. The treasurer also reported that we are one meeting shy of being able to send 12 delegates to WSBC. And there are enough funds to send 11 delegates. So, there were enough funds to forward to Virtual Region and OA World Service this month.

Treasurer stated that Sign-Up Genius did not renew automatically and the cost is \$269 USD. She requested that the reps please let her know if anyone is still using it, otherwise they would like to cancel and save that money. The full report can be viewed on the OA Foot Steps website, or at following link: <https://bit.ly/3R22Br3>

### **Questions**

A fellow asked that because the bylaws specifically give the board the delegated authority to run the finances, and if Sign-Up Genius is not being used, and is not

perceived as a need by the board, then why doesn't the board just decide not to renew it? It's at their discretion and does not need to be brought to the intergroup for approval.

Treasurer's report **approved** with no objection

### **Establish Voting Numbers**

Administered Poll - Voting Members **36**

Quorum met.

### **New Business**

**1. A previous Motion to purchase the Pro version of Canva for \$149.99 a Year** was made. There was a motion to **amend** the motion at the previous VIG, however the meeting ran out of time so we were unable to complete the motion then and we are picking this backup today.

#### **Amendment**

The amendment was to add additional wording: **“The use of Canva will be limited to OA Foot Steps virtual intergroup board and OA Foot Steps virtual intergroup committees.”**

The motion was seconded. There were no questions, discussions or pros and cons regarding the motion.

#### **Vote**

The motion was voted on via zoom pole. Amendment **passes**.

**2. Motion to purchase Canva Pro for \$120 USD/\$150 CAD a year. The use of Canva will be limited to OA Foot Steps Virtual Intergroup Board and OA Foot Steps Virtual Intergroup committees.**

The motion to purchase Canva Pro will allow board and committee members have OA Foot Steps access to online creative tools in order to create flyers and other digital mediums to promote meetings, workshops, and other upcoming events the intergroup is holding.

The motion was seconded. Pros, cons, questions and discussion took place.

#### **Vote**

The motion was voted on via zoom Poll. Motion **passes**.

**3. Motion to investigate incorporating OA Foot Steps VIG under Canadian federal law as a Non- Profit allowing up to \$1500 CAD discretionary fund as needed for professional and filing fees. (approx. USD \$1150)**

A motion was made to investigate incorporating OA Foot Steps to a Canadian nonprofit. The maker of the motion stated that becoming a nonprofit protects the officers of the intergroup. She has met with lawyers and accountants and they believe that it is a

liability issue not to incorporate. It is to ensure that Footsteps remains in good standing for years to come. The \$1500 is just a estimate of the fees needed to investigate incorporating. She will keep us informed.

Motion seconded. Pros, cons, questions and discussion took place.

**Vote**

The motion was voted on via Zoom pole. - Motion **passes**.

**4. Motion** was made to extend the meeting for 20 minutes in order to discuss and vote on the final motion on the agenda. The motion was seconded, and a vote was called.

There was a **point of order** brought to the board stating that Roberts Rules of Order says that the motion to extend the meeting is both amendable and debatable and that a vote would not be in order at this time until there's been time to debate the motion.

There was no action taken on the point of order.

**Vote**

The motion requires a two thirds majority in order to pass. The motion was voted on via Zoom pole. – Motion does **not pass**. The meeting time will **not** be extended.

**5. Motion to table the last Motion on the agenda to purchase Constant Contact Core level account at \$13/month CAD with an option to increase to accommodate our membership as required. (approx. \$10/month USD** was made. The motion was Seconded. There were no pros, cons, questions, or discussions.

**Vote**

The motion was voted on via zoom pole. Motion **passes**.

**Discussion/Announcements**

There will be an IR basics workshop on Monday at 9 AM Eastern. Details are on the calendar.

OA creative reprieve is having a workshop September 9 and 10<sup>th</sup> starting at 5 PM Eastern. Details are on the OA Foot Steps calendar

**Motion** to close the meeting was made. Motion seconded.

**Adjournment**

Meeting closed by saying the Serenity Prayer