

OA Foot Steps Virtual Intergroup Special Business Meeting
December 11, 2022
10:00-12:01 pm EST / 2:00-4:01 pm UTC
Held Via Zoom Platform

- 1) Call to Order, Serenity Prayer, Readings: Voices of Recovery for April 14, 12 Steps, 12 Traditions and the 12th Concept
- 2) Establishing ground rules
- 3) Welcome new meeting representatives
- 4) Agenda
- 5) Concept Speaker on Concept 12
- 6) Chair notes
- 7) Establishing voting numbers 19 voting, quorum achieved
- 8) Chair requests approval of use of Parliamentarian and Center Mic – No objections
- 9) Introduction and explanation of Parliamentarian and Center Mic roles

10) NEW BUSINESS

- a) **Motion** to create a Standing Rules & Meeting Procedure manual.
Motioned and Seconded (second not needed because submitted by committee)
– **APPROVED (100%) 19 yes**
- b) **Motion** to replace the existing bylaws with a newly revised and clarified version -
 - i) **Proviso:** Move to adopt the Bylaws as presented with the proviso that the sections that refer to a 30-day deadline required for consideration, or a nomination be postponed until 1st February 2022. During the transition to the new bylaws, the deadline for submission will be 10 days prior to the next meeting. This applies to the following sections:

Article IV – The OA Foot Steps Board, Section 3 – Nominations to the Board,
paragraph 1

Article V – OA Foot Steps World Service Business Conference Delegates,
Paragraph 5

Article VI – The OA Foot Steps Banker, Section 2 – Nominations for OA Foot Steps c

NO OBJECTION - AMENDMENT ADOPTED

Motion to replace the existing bylaws with a newly revised and clarified version -
NO OBJECTION - AMENDMENT ADOPTED

- c) **Motion** to replace the existing Policy & Procedure manual with a newly revised and clarified version.
 - i) **Motion made and seconded** to amend as follows:
Article XII 1 If required OA Foot Steps will utilize a Parliamentarian and Center Mic.

Article XII-4. 2. E. The OA Foot Steps Parliamentarian will be appointed by the chair

Article XII 2- 3. C. The OA Foot Steps Parliamentarian will be appointed by the board

AMENDMENT ADOPTED: 11 YES, 6 NO VOTES

d) MOTION made and second to amend as follows:

- i) **ARTICLE V Paragraph d. Item VI.** Provides financial information for an annual audit, to be conducted within the ~~first~~ third quarter of the next fiscal year.

Motion to amend Amendment d by striking out and inserting.

Motion was proposed and seconded

- ii) **ARTICLE V Paragraph d. Item VI.** Provides financial information for an annual audit, to be conducted ~~within the third quarter of the next fiscal year~~ annually.

Motion to amend Amendment d of the second class by insertion.

Motion was proposed and seconded

- iii) **ARTICLE V Paragraph d. Item VI.** Provides financial information for an annual audit, to be conducted annually each fiscal year.

NO OBJECTIONS – AMENDMENT ADOPTED (100%) 17 Yes

ADOPTION OF POLICY & PROCEDURES AS AMENDED – 16 Yes and 1 abstain

11) Chair reading

12) Serenity Prayer

13) Meeting closed 12:01 PM