

EMERGENCY MOTION TO AMEND POLICY MANUAL

OA FOOT STEPS VIRTUAL INTERGROUP #09670

MOTION:

Move to amend the following policy, to

- 1). rescind the restructuring of the committees of OA Foot Steps as stated in Article IX - Committees, and
- 2). allow the committees to retain their current structure, and
- 3). establish an ad hoc committee to review our current committee structure and develop strategies that are the best use of our resources, and ensure that we are meeting the needs of our members and service volunteers.

<u>CURRENT WORDING</u>	<u>PROPOSED WORDING</u>
<p style="text-align: center;">Article IX - Committees</p> <ol style="list-style-type: none">1. OA Foot Steps will create committees, as the need arises.2. Approved Committees are:<ol style="list-style-type: none">a. Digital to include<ol style="list-style-type: none">i. Announcementsii. Formsiii. Literature Developmentiv. Meeting Schedulev. Newslettervi. Podcastsvii. Websiteb. Financec. Governance and Procedures to include<ol style="list-style-type: none">i. Bylawsii. GDPR complianceiii. Governanceiv. Policies and Proceduresv. Standing Rulesvi. Securityd. Meeting Resources to include:<ol style="list-style-type: none">i. Intergroup Representative Basicsii. Meeting Leadershipe. Member Resources to include:<ol style="list-style-type: none">i. Communication and Conflict Basicsii. Diversity	<p style="text-align: center;">Article IX - Committees</p> <ol style="list-style-type: none">1. OA Foot Steps will create committees, as the need arises.2. Approved Committees are:<ol style="list-style-type: none">a. Digital to include<ol style="list-style-type: none">i. Announcementsii. Formsiii. Literature Developmentiv. Meeting Schedulev. Newslettervi. Podcastsvii. Websiteb. Financec. Governance and Procedures to include<ol style="list-style-type: none">i. Bylawsii. GDPR complianceiii. Governanceiv. Policies and Proceduresv. Standing Rulesvi. Securityd. Meeting Resources to include:<ol style="list-style-type: none">i. Intergroup Representative Basicsii. Meeting Leadershipe. Member Resources to include:<ol style="list-style-type: none">i. Communication and Conflict Basicsii. Diversity

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<ul style="list-style-type: none"> iii. Fun and Fellowship iv. Inclusion v. Information vi. Languages vii. Literature Services viii. Milestones ix. Newcomers x. Sponsorship f. Public Information and Professional Outreach g. Workshop 3. OA Foot Steps Committee Guidelines are created and maintained by the committee, approved by the board, and documented separately on the OA Foot Steps website. 4. Each committee will appoint a Committee Chair. 5. The committee chair may serve for up to two terms of two years. 6. Should a vacancy occur within a committee, the Board will be notified, and the committee will appoint a new chair to complete the term. 7. OA Foot Steps Committees shall: <ul style="list-style-type: none"> a. File a report to the Board of activities ten (10) days prior to each business meeting. b. Maintain comprehensive files detailing committee activities using OA Foot Steps approved resources and technologies. c. Upon completion of term of office or resignation, information transfer shall be coordinated by the OA Foot Steps Secretary in consultation with the outgoing OA Foot Steps committee chair. d. May submit digital resources about the committee's work to the OA Foot Steps Digital Committee for publication. e. Submit a proposed annual budget to the Treasurer at least 30 days prior to the last quarterly business meeting of the preceding fiscal year (the 3rd Sunday of October). 	<ul style="list-style-type: none"> iii. Fun and Fellowship iv. Inclusion v. Information vi. Languages vii. Literature Services viii. Milestones ix. Newcomers x. Sponsorship f. Public Information and Professional Outreach g. Workshop 3. OA Foot Steps Committee Guidelines are created and maintained by the committee, approved by the board, and documented separately on the OA Foot Steps website. 4. Each committee will appoint a Committee Chair. 5. The committee chair may serve for up to two terms of two years. 6. Should a vacancy occur within a committee, the Board will be notified, and the committee will appoint a new chair to complete the term. 7. OA Foot Steps Committees shall: <ul style="list-style-type: none"> a. File a report to the Board of activities ten (10) days prior to each business meeting. b. Maintain comprehensive files detailing committee activities using OA Foot Steps approved resources and technologies. c. Upon completion of term of office or resignation, information transfer shall be coordinated by the OA Foot Steps Secretary in consultation with the outgoing OA Foot Steps committee chair. d. May submit digital resources about the committee's work to the OA Foot Steps Digital Committee for publication. e. Submit a proposed annual budget to the Treasurer at least 30 days prior to the last quarterly business meeting of the
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8. The Committee Chair will review work of sub-committees and appoint chairs or program heads, as needed.	preceding fiscal year (the 3rd Sunday of October). 8. The Committee Chair will review work of sub-committees and appoint chairs or program heads, as needed.
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SUBMITTED BY:

OA Foot Steps Board
board@oafootsteps.com

DATE:

INTENT: To allow the committees to continue as they are for the time being, and allow them the time to develop their own strategies best suited to their needs, and the needs of our members.

COST: n/a

IMPLEMENTATION: If adopted, this revision of our policy and procedure handbook would be sent to the bylaws committee to be incorporated into the document.

An ad hoc committee would be established with representatives from the board, and all the OA Foot Steps committees who would meet regularly to develop an ongoing Committee strategy. This ad hoc committee would report regularly to the intergroup each month with their progress.

RATIONALE: It should be up to the committees themselves to determine the best protocols to establish and serve themselves as a committee, and also to represent themselves as a part of the voting representation of OA Foot Steps so that the needs of each committee is truly met. The decisions made by this ad hoc committee will help avoid duplication of effort, and ensure that service is being managed well across all committees.

PRIMARY PURPOSE:

Tradition Nine: OA, as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.

Concept Nine: Able, trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all service levels.

Concept Ten: Service responsibility is balanced by carefully defined service authority; therefore, duplication of efforts is avoided.

HISTORY:

OA FOOT STEPS VIRTUAL INTERGROUP (OAFSVIG) BYLAWS COMMITTEE COMMENTS {if any}