

OAFS Business Meeting Minutes 19 February, 2023 3:00-4:30 PM EST.

Call to Order 3:02 PM ET

The Secretary has resigned. She addressed the meeting.

Statement regarding the World Service Business Conference. Describing the Delegates responsibilities. We have 7 Delegates signed up to represent OA Foot Steps. We still have 5 openings.

Introduction of Parliamentarian

Establishing Ground Rules

- No eating or chewing gum on camera. Beverages permitted.

Readings

- Voices of Recovery - April 14
- 12 Steps, 12 Traditions and 12 Concepts

Virtual Meeting Set-up

Welcome New Meeting Reps - 5 new Representatives

Quorum Met: 28 Representatives, 4 Board Members, 6 Committee chairs

Standing Rules adopted without objection

Previous Minutes adopted without objection.

Review of Agenda there are changes that only change the order of events.

Motion to overrule the Boards decision and that the Board only pays for a single room for those with a need only. Debate followed. Vote: 24 voted No, 9 yes. Motion Failed

Emergency motion: Vote on if it is an emergency motion: 27 Yes 3 No Approved

Motion to change amount of time of things being posted

Statement: Non-profit status that was announced at the last meeting is now posted on the website.

Statement: The Board voted for a Twelfth Step Within Committee based on their understanding of the Bylaws and Policy and Procedures Manual.

Motion A: Motion: Move to amend Article IX paragraphs 1 and 2 of the OA Foot Steps Policy Manual as shown in red and green:

Article IX - Committees

1. OA Foot Steps ~~will~~ may create or remove committees, as the need arises.
 - a. The creation of a new committee will require a motion to be submitted to the Intergroup in line with the amendment section of this Policy Manual.
 - b. Prior to creating a new committee, the motion maker must demonstrate reasons for the creation of the new committee rather than as a subcommittee.
 - c. The Intergroup may create ad-hoc committees for limited purposes, and such committees will be limited to no more than six months.
 - i. An ad-hoc committee may be extended for a second period of six months.
 - ii. After two terms of six months, an ad-hoc must be converted into a standing committee or be disbanded.
2. **Approved Committees are:**
 - a. **Digital to include**
 - i. **Announcements**
 - ii. **Forms**
 - iii. **Literature Development**
 - iv. **Meeting Schedule**
 - v. **Newsletter**
 - vi. **Podcasts**
 - vii. **Website**
 - b. **Finance**
 - c. **Governance and Procedures to include**
 - i. **Bylaws**
 - ii. **GDPR compliance**
 - iii. **Governance**
 - iv. **Policies and Procedures**
 - v. **Standing Rules**
 - vi. **Security**
 - d. **Meeting Resources to include:**

- i. ~~Intergroup Representative Basics~~
 - ii. ~~Meeting Leadership~~
 - e. ~~Member Resources to include:~~
 - i. ~~Communication and Conflict Basics~~
 - ii. ~~Diversity~~
 - iii. ~~Fun and Fellowship~~
 - iv. ~~Inclusion~~
 - v. ~~Information~~
 - vi. ~~Languages~~
 - vii. ~~Literature Services~~
 - viii. ~~Milestones~~
 - ix. ~~Newcomers~~
 - x. ~~Sponsorship~~
 - f. ~~Public Information and Professional Outreach~~
 - g. ~~Workshop~~
3. OA Foot Steps Committee Guidelines are created and maintained by the committee, approved by the board, and documented separately on the OA Foot Steps website.
 4. Each committee will appoint a Committee Chair.
 5. The committee chair may serve for up to two terms of two years.
 6. Should a vacancy occur within a committee, the Board will be notified, and the committee will appoint a new chair to complete the term.
 7. OA Foot Steps Committees shall:
 - a. File a report to the Board of activities ten (10) days prior to each business meeting.
 - b. Maintain comprehensive files detailing committee activities using OA Foot Steps approved resources and technologies.
 - c. Upon completion of term of office or resignation, information transfer shall be coordinated by the OA Foot Steps Secretary in consultation with the outgoing OA Foot Steps committee chair.
 - d. May submit digital resources about the committee's work to the OA Foot Steps Digital Committee for publication.
 - e. Submit a proposed annual budget to the Treasurer at least 30 days prior to the last quarterly business meeting of the preceding fiscal year (the 3rd Sunday of October).
 8. The Committee Chair will review work of sub-committees and appoint chairs or program heads, as needed.

Amendment to Motion: OA Foot Steps may create or remove committees, as the need arises.

- a. The creation of a new committee will require a motion to be submitted to the Intergroup in line with the amendment section of this Policy Manual.
- ~~b. Prior to creating a new committee, the motion maker must demonstrate reasons for the creation of the new committee rather than as a subcommittee.~~
- c. The Intergroup may create ad-hoc committees for limited purposes, and such committees will be limited to no more than six months.
 - i. An ad-hoc committee may be extended for a second period of six months.
 - ii. After two terms of six months, an ad-hoc must be converted into a standing committee or be disbanded.

Motion made and seconded to extend the meeting until this motion is finished and then close the meeting. No objections, motion passed.

Motion made and seconded to refer Motion A to the Bylaws Committee to clean up the language. Vote: 20 Yes 7 No - Motion approved.

Adjournment Serenity Prayer 4:42 PM ET