

SUBMISSION DATE:

2025 ▾ 07 ▾ Day {00}: _07__

SUBMITTED BY: Cecilia S.

CONTACT INFORMATION (NAME AND EMAIL): MeetingsChair@oafootsteps.com

MOTION TITLE: Motion to Extend Maximum Meeting Time

CHOOSE PROPOSED ACTION:

- New Business
- Amendment

TO AMEND WHICH OF THE FOLLOWING DOCUMENTS:

- Bylaws Manual
- Policy & Procedures Manual
- Standing Rules & Meeting Procedures
- Continuing Effective Motion {CEM}

REFERENCE:

DIRECTIVE:

Is this a Directive Motion?

- YES
- NO
- UNSURE {Please email bylawschair@oafootsteps.com before proceeding}

MOTION STATEMENT {Including Specific References}: CEM 11

MOTION:

<u>CURRENT:</u>	<u>PROPOSED:</u>
CEM11: The intergroup will permit any meeting a maximum time limit of ninety (90) minutes.	CEM11 The intergroup will permit any meeting a maximum meeting time limit of 3-½ hours following approval by the Meeting Support Committee.

INTENT: The intent is to remove the time limit because the opening of several new Zoom rooms has opened up available time significantly.

COST: None

IMPLEMENTATION: This would be implemented through a change to the processes defined in the Meeting Support Guidelines.

PRIMARY PURPOSE AND RATIONALE: We have received requests to exceed the current 90 minute limit. Since we have added more platforms (specifically Light Blue and Light Purple), we have plenty of time available. This motion is framed to make the maximum time frame available to the meeting to use.

HISTORY: In the past when there were only two Zoom rooms for weekly meetings, the 90 minute limit was necessary to house the maximum number of meetings.

ADDITIONAL COMMENTS: The table below shows how a Typical Meeting uses a single time slot (dark gold) making two hours (120 minutes) available to a meeting. Since the first 30 minutes are for setup**, actual meeting time is limited to 90 minutes.

The Proposed Maximum Meeting Length allows **two time slots** or four hours for use by a meeting (dark and light gold). The meeting may use any of the available time across two slots. Since the first 30 minutes are for setup**, actual available meeting time is 3-½ hours.

**The first half hour of a slot is always reserved for set up and to ensure that members arriving early do not interrupt the previous meeting,

Slot Identifier			Current 60 Minute Meeting Length The slot could makes available up to 90 minute to a meeting	Proposed Maximum Meeting Length Two slots can make available up to 3-½ hour to a meeting
	8:30: PM	9:00: PM	Set Up	Set Up
	9:00: PM	9:30: PM	Meeting	Meeting
	9:30: PM	10:00: PM	Meeting	Meeting
	10:00: PM	10:30: PM	Afterparty	Afterparty
Slot #1	10:30: PM	11:00: PM	Set Up - always reserved	Set Up - always reserved
Slot #1	11:00: PM	11:30: PM	Meeting	Meeting
Slot #1	11:30: PM	12:00 AM	Meeting	Meeting
Slot #1	12:00: AM	12:30: AM	Meeting / Afterparty	Meeting
Slot #2	12:30: AM	1:00: AM	Set Up	Meeting
Slot #2	1:00: AM	1:30: AM	Meeting	Meeting
Slot #2	1:30: AM	2:00 AM	Meeting	Meeting
Slot #2	2:00: AM	2:30: AM	Afterparty	Meeting / Afterparty
	2:30 PM ,	3:00: AM	Set Up	Set Up
	3:00 AM	3:30 AM	Meeting	Meeting