

# OA FOOT STEPS

VIRTUAL INTERGROUP #09670

**SUBMISSION DATE:**

2026 ▾ 03 ▾ Day {00}:13 \_\_\_\_

**SUBMITTED BY:** Lisa T, Bylaws Chair

**CONTACT INFORMATION (NAME AND EMAIL):** Lisa T muppus1@gmail.com

**MOTION TITLE:** Committe structure motion 1

**CHOOSE PROPOSED ACTION:**

- ☐ New Business  
☒ Amendment

**TO AMEND WHICH OF THE FOLLOWING DOCUMENTS:**

- ☐ Bylaws Manual  
☒ Policy & Procedures Manual  
☐ Standing Rules & Meeting Procedures  
☐ Continuing Effective Motion {CEM}

**REFERENCE:**

**DIRECTIVE:**

Is this a Directive Motion?

- ☒ YES  
☐ NO  
☐ UNSURE {Please email [bylawschair@oafootsteps.com](mailto:bylawschair@oafootsteps.com) before proceeding}

**MOTION STATEMENT {Including Specific References}:**

**MOTION:** Amend Section 9 Point 2 of the Policy and Procedure Manual as follows

| <b><u>CURRENT:</u></b>                                                                                                             | <b><u>PROPOSED:</u></b>                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Committee Guidelines are created and maintained by the committee, approved by the board, and documented separately on the website. | Committee Guidelines are created and maintained by the committee, approved by the <del>board</del> <b>Joint Board and Committee Chair meeting</b> , and documented separately on the website. |

**INTENT:** Put into the policy and procedure manual the policy developed by the committee working group.

**COST:** none

**IMPLEMENTATION:** The Joint Board and Committee Chairs will meet when committee guidelines need approving.

**PRIMARY PURPOSE AND RATIONALE:** To reflect the current practices of the committees and of the Joint Board and Committee Chairs.

**HISTORY:** The Committee Structure Document was developed and approved by the Joint Board and Committee Chairs in August 2024. We submitted relevant motions to the intergroup which were adopted. The one item of how the Joint Board and Committee Chairs meeting approves changes to meeting structure was not addressed by any of these motions, so we're putting this forth now.

**ADDITIONAL COMMENTS:**

**When you are finished,  
save as a Microsoft Word .docx  
[CLICK HERE TO SUBMIT](#)**